



# Uttlesford District Council

Council Offices London Road  
Saffron Walden Essex CB11 4ER

Appendix A

## Premises Licence Licence No: PL0472 Electronic Reference: 22/1279/LAPREM

Licensing Act 2003

### Part 1 - Premises Details

<b>Postal address of premises, or if none, ordnance survey map reference or description</b>		
<b>Chater's General Store And Aperitivo Bar</b> 17 Church Street Saffron Walden Essex CB10 1JW		
<b>Where the licence is time limited the dates</b>		
Not applicable		
<b>Licensable Activities Authorised by the Licence</b>		
- Playing of Recorded Music - Sale by Retail of Alcohol		
<b>The times the licence authorises the carrying out of licensable activities</b>		
<b>Playing of Recorded Music(Indoors)</b>		
Monday to Sunday	09:00	23:00
<b>Sale by Retail of Alcohol(Indoors)</b>		
Monday to Sunday	09:00	23:00

**The opening hours of the premises**

Wednesday	09:00	17:00
Thursday to Saturday	09:00	22:00

**Where the licence authorises supplies of alcohol whether these are on and/or off supplies**

Alcohol is supplied for consumption both on and off the Premises

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Chatersco Ltd

17 Church Street, Saffron Walden, Essex, CB10 1JW

Email: max@chatters.uk

Mobile: [REDACTED]

Registered number of holder, for example company number, charity number (where applicable)

13882345

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Mr Max Chater

[REDACTED]

Email: max@chatters.uk

Mobile: [REDACTED]

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Personal licence number: WEA/LN000009554

Licensing Authority: Wealden

**Annexe 1 - Mandatory Conditions**

- 1) No supply of alcohol may be made under the premises licence
  - at a time when there is no designated premises supervisor in respect of the premises licence or
  - at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended
  
- 2) Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
  
- 3) (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises-

  - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to-
    - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
    - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
  - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
  - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less which carries a significant risk of undermining a licensing objective;
  - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
  - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
  
4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
  
5. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either-

  - (a) a holographic mark, or
  - (b) an ultraviolet feature.
  
6. The responsible person must ensure that-

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures-

- (i) beer or cider: ½ pint;
- (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
- (iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

7. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

8. For the purposes of the condition set out in paragraph 8 -

(a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979(a);

(b) "permitted price" is the price found by applying the formula -

$$P = D + (D \times V)$$

where -

- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -

- (i) the holder of the premises licence,
- (ii) the designated premises supervisor (if any) in respect of such a licence, or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994(a).

9. Where the permitted price given by Paragraph (b) of paragraph 9 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

10. - (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 9 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

## Annexe 2 - Conditions Consistent with Operating Schedule

1. All customers will be seated at all times and alcohol will only be served until 22:00
2. In the evening all children must be accompanied by an adult
3. At all times no persons shall be permitted to take bottles, glasses or drinking vessels from the premises into the outside area and conspicuous signage (of a minimum size of 200mm x 148mm) shall be displayed, at each ingress/egress point explaining this policy.
4. No tables, chairs or furniture in the outside area.
5. The outside area to the side of the premises is only to be used as a smoking area.
6. CCTV - The premises shall have installed and maintain a closed circuit television surveillance (CCTV) system which at all times complies with the following requirements i. CCTV will be provided in the form of a recordable system, capable of providing pictures of evidential quality (in all lighting conditions) particularly facial recognition, ii. CCTV cameras shall cover all entrances (and exits) and the areas where alcohol sales take place, iii. Equipment must be maintained in good working order, be correctly time and date stamped, recordings must be kept in good working order and kept for a minimum period of 28 days.
7. Upon the reasonable request of the Police or Licensing Authority staff, within 48 hours viewable copies of CCTV recordings will be provided
8. Signs must be displayed at all entrances (and exits) advising Customers that CCTV is operating at the premises and shall be a minimum size of 200 x 148mm and clearly legible at all times when the premises conducts licensable activities
9. Staff Training - All staff engaged in the sale or supply of alcohol on the premises shall have received training in relation to the protection of children from harm (including under-age sales), how to recognise drunkenness and the duty not to serve drunk persons. Refresher training to be carried out at least once every 6 months. Training records shall be kept on the premises (or otherwise be accessible on the premises) for a minimum of 12 months and made immediately available to Police, trading Standards or Licensing Authority staff upon reasonable request.
10. All staff employed in licensed areas of the premises shall have received training in the recognition of child sexual exploitation and the steps to be taken when such activity is suspected. Refresher training shall be carried out at least annually. Written training records shall be kept on the premises for at least 12 months and made immediately available to Police or Licensing Authority staff upon request
11. Challenge 25 Scheme - A Challenge 25 Scheme shall be operated, whereby any person who appears to be under the age of 25 years old is required to produce on request an item which meets the mandatory age verification requirement (photo, name, date of birth with either a holographic mark or ultraviolet feature) and is either a i. Proof of age card bearing the PASS hologram ii. Photocard driving licence iii. passport or iv. Ministry of Defence Identity card.
12. The premises shall clearly display signs at each point of sale and in areas where alcohol is displayed

advising customers that a 'Challenge 25' Policy is in force. Such signs shall be a minimum size of 200mm x 148mm

13. Incident Log - An incident log shall be kept on the premises and made immediately available to Police or Licensing Authority staff upon request. The log must be completed as soon as possible and within any case, within 4 hours of the occurrence and shall record the following: a. all crimes reported to the venue, b. all ejections of patrons, c. any complaints received concerning crime or disorder, d. any incidents of disorder, e. any seizures of drugs or offensive weapons, e. all seizures of drugs or offensive weapons, f. any faults in the CCTV system, searching equipment or scanning equipment mandated as a condition of the licence.
14. The incident log shall either be electronic or maintained in a bound document with individually numbered pages and be retained for at least 12 months from the date of last entry
15. Refusals record - A refusals record shall be maintained at the premises that details all refusals to sell alcohol. Each entry shall as a minimum, record the date and time of the refusal and the name of the staff member refusing the sale.
16. All entries must be made as soon as possible and in any event within 4 hours of the refusal and the record must be made immediately available to the Police, Trading standards or Licensing Authority staff upon reasonable request
17. The refusals record shall either be electronic or maintained in a bound document and retained for at least 12 months from the date of the last entry

### **Annexe 3 - Conditions imposed Following a Hearing**

1. A Noise Management Plan shall be submitted to the Licensing Authority within 28 days from the date hereof for approval by the Licensing Authority. any event involving amplified music shall not take place without the Licensing Authority approval of the Noise Management Plan. The noise Management Plan shall include details on measures, controls and actions to ensure the playing of amplified music does not cause a public nuisance. Measures, controls and actions will include an approach to monitoring that also assesses the impact of any noise on neighbouring premises at the start of the regulated entertainment and periodically throughout the regulated entertainment and take action to ensure compliance with the Management Plan. The Management Plan shall ensure a telephone number is available for local residents to contact in the case of disturbance from noise or anti-social behaviour by persons or activities associated with the premises. The telephone number will be a direct number to the Management who are in control during opening hours. A record will be kept of all calls received, including the time, date and information of the caller, including action taken following the call. Records will be available for inspection either by any Responsible Authority throughout the trading hours of the premises.

2. The Premises Licence Holder must comply with the agreed Noise Management Plan at all times during regulated entertainment
  
3. The Premises Licence Holder shall within 28 days of receiving instructions by the Licensing Authority install a noise limiting device to the approval and satisfaction of the Licensing Authority. A noise limiting device (the specification and design to be agreed with Uttlesford District Council's Environmental Health Service) shall be fitted so that all regulated entertainment is channelled through the device(s). The maximum noise levels will be set by agreement with Uttlesford District Council's Environmental Health Service and will be reviewed from time to time as appropriate. The noise limiting device shall be kept at the settings approved by the Council through an authorised officer of the Uttlesford District Council's Environmental Health service. The Premises Licence Holder or nominated person shall ensure that the noise limiting device is sealed after commissioning so that sound operators cannot override the system during the performance of live and recorded music. If deemed necessary the noise limiting device shall only be reset to a level approved by the Council through an authorised officer of the Uttlesford District Council's Environmental Health Service within 7 days of notification.

#### **Annexe 4 - Plan of Premises**

1. See separate attachment.



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For and On Behalf Of Chief Executive



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